**Website Privacy Policy.**

**Who we are**

Our website address is: https://www.teesvalleysport.co.uk.

**What personal data we collect and why we collect it**

**Comments**

When visitors leave comments on the site we collect the data shown in the comments form, and also the visitor’s IP address and browser user agent string to help spam detection.

An anonymised string created from your email address (also called a hash) may be provided to the Gravatar service to see if you are using it. The Gravatar service privacy policy is available here: https://automattic.com/privacy/. After approval of your comment, your profile picture is visible to the public in the context of your comment.

**Media**

If you upload images to the website, you should avoid uploading images with embedded location data (EXIF GPS) included. Visitors to the website can download and extract any location data from images on the website.

**Contact forms**

**Cookies**

If you leave a comment on our site you may opt-in to saving your name, email address and website in cookies. These are for your convenience so that you do not have to fill in your details again when you leave another comment. These cookies will last for one year.

If you have an account and you log in to this site, we will set a temporary cookie to determine if your browser accepts cookies. This cookie contains no personal data and is discarded when you close your browser.

When you log in, we will also set up several cookies to save your login information and your screen display choices. Login cookies last for two days, and screen options cookies last for a year. If you select "Remember Me", your login will persist for two weeks. If you log out of your account, the login cookies will be removed.

If you edit or publish an article, an additional cookie will be saved in your browser. This cookie includes no personal data and simply indicates the post ID of the article you just edited. It expires after 1 day.

**Embedded content from other websites**

Articles on this site may include embedded content (e.g. videos, images, articles, etc.). Embedded content from other websites behaves in the exact same way as if the visitor has visited the other website.

These websites may collect data about you, use cookies, embed additional third-party tracking, and monitor your interaction with that embedded content, including tracking your interaction with the embedded content if you have an account and are logged in to that website.

**Analytics**

**Who we share your data with**

**How long we retain your data**

If you leave a comment, the comment and its metadata are retained indefinitely. This is so we can recognise and approve any follow-up comments automatically instead of holding them in a moderation queue.

For users that register on our website (if any), we also store the personal information they provide in their user profile. All users can see, edit, or delete their personal information at any time (except they cannot change their username). Website administrators can also see and edit that information.

**What rights you have over your data**

If you have an account on this site, or have left comments, you can request to receive an exported file of the personal data we hold about you, including any data you have provided to us. You can also request that we erase any personal data we hold about you. This does not include any data we are obliged to keep for administrative, legal, or security purposes.

**Where we send your data**

Visitor comments may be checked through an automated spam detection service.

**Your contact information**

**Additional information**

**How we protect your data**

**What data breach procedures we have in place**

**What third parties we receive data from**

**What automated decision making and/or profiling we do with user data**

**Industry regulatory disclosure requirements**

North Yorkshire Sport Cookies policy

Cookies

When we deliver services and information through this website and its integrated SportSuite platform we want to make sure these are useful, reliable and easy to use. To make this happen, it sometimes involves placing small amounts of information on your device, for example, your computer or mobile phone. These include small files known as cookies and North Yorkshire Sport/SportSuite cannot identify you personally using them.

These pieces of information are used to improve services for you through, for example:

* enabling the website to recognise your device so you don't have to give the same information multiple times during one task,
* measuring how many people are using online services so we can make sure that there is enough capacity to make them work efficiently, and look at ways we can make them easier to use.

Most web browsers allow you to control cookies through the browser settings. To find out more about cookies, including how to see what cookies have been set and how to manage and delete them, visit [www.aboutcookies.org](http://www.aboutcookies.org/).

Cookies which may be set when you use this website

cP\_Session

**Description:** this Content Management System session cookie is a reference to you for the duration of your visit on the site. It enables us to secure our forms by checking that no one else is pretending to be you.

**Duration:** the cookie only lasts as long as your visit.

cP\_Remember

**Description:** when you select "Use a cookie to remember this" the site sets a cookie to remember who you are. This might be, for example, when logging in to the site.

**Duration:** this cookie will last for 1 year from when it is first set. After this time, or if you delete the cookie yourself, you will need to re-enter your details on your next visit.

basketID

**Description:** this cookie is used to remember the items that you add to your shopping basket.

**Duration:** this cookie lasts until you close your browser.

Google Analytics Cookies - \_utma, \_utmb, \_utmc, \_utmz, \_ga, \_gat

**Description:** these Google Analytics cookies are used (if you allow them to be set) to collect information about how visitors use the site. We can view the anonymised data these cookies collect and use it to help us improve the site for our visitors. Google may also use information gathered by these cookies in line with its [Privacy Policy & Principles](http://www.google.com/policies/privacy/).

**Duration:**

* \_utma: 2 years
* \_utmb: 1 hour
* \_utmc: until you close your browser
* \_utmz: 6 months
* \_ga: 2 years
* \_gat: 10 minutes

Google has produced a browser add-on which enables you to opt out of Google Analytics across all websites: [tools.google.com/dlpage/gaoptout](http://tools.google.com/dlpage/gaoptout).

YouTube Cookies - PREF, VISITOR\_INFO1\_LIVE, YSC

**Description:** these cookies are set by www.youtube.com. We use YouTube's Privacy Enhanced mode to embed video on our site which means that YouTube won't store information unless you play the video. Please refer to [Google's Privacy Policies & Principles](http://www.google.com/intl/en/policies/privacy/) for more information.

**Duration:**

* PREF and VISITOR\_INFO1\_LIVE: up to 3650 days
* YSC: expires when you close your browser

Twitter cookies - guest\_id, pid

**Description:** these cookies are set by twitter.com, please refer to [Twitter's Privacy Policy](https://twitter.com/privacy) for more information.

**Duration:** up to 2 years.

General Data Protection Regulation (GDPR)

The GDPR comes into force from 25 May 2018 and governs the rights that individuals have over the data companies hold about them.

 **How North Yorkshire Sport manages information**

Many County Sports Partnerships (CSP's) use the SportSuite system to process and manage information, this applies to North Yorkshire Sport. All users can manage their personal profile, interests and contact preferences. It also allows users to link to an organisation/club, publish information like job opportunities, activities and events on our website, other CSP websites, and feed activities into a national database. The SportSuite Terms and Conditions can be found [here](https://sportsuite.co.uk/terms)

 **Data cleaning and GDPR overview**

As part of compliance measures for the GDPR we are taking the following steps with our user management system:

* Users who don't fall within GDPR regulations (Business emails, Legitimate Interests and similar) are sent a "Opt-out" email, asking them to log in and manage their information and contact preferences
* Users who are covered by GDPR are sent three "Opt-in" emails asking them to log in and sign up for a newsletter.
* Those that log in will be kept on the system, those that don't will be considered inactive and the user profile deleted.

 **Newsletters**

We send out a range of regular newsletters containing information about our work including Clubs, Coaching, General Info and Volunteering.

To comply with GDPR every email identifies ourselves as North Yorkshire Sport and has a link to unsubscribe.

 **Opting out**

Individuals can be on our email mailing lists for a range of GDPR-exempt reasons and the following have been contacted with the opportunity to "opt-out" if:

* We work with you or your organisation
* You have logged in as a user to our website, maybe to access your coaching or volunteer profile
* You are listed as a contact for organisation/club on our club search.
* We believe you have a legitimate interest in how we deliver our aims to promote and encourage increased participation in sport & physical activity, reduce inactivity levels across the population and within targeted demographics and to use sport as a driver for positive change to help tackle barriers to being regularly active, such as health, deprivation, training & employment and disability in order to build stronger communities.
* You have subscribed to our newsletter

**Opting in**

The following groups are covered by GDPR and have been contacted to "opt-in" to manage their subscriptions.

* Small organisations / sole traders
* Personal emails with no clear links to clubs and other organisations
* Coaches and volunteers
* 'Dormant' users that have not logged in will have their profiles and information deleted.

 **Our newsletters:**

Clubs, Coaching, General Info and Volunteering.

If you want to change the communications you receive from us, you have the following options:

1. Manage your subscriptions: [Click here to change your notification settings](https://www.northyorkshiresport.co.uk/user/account/email_preferences) about which newsletters you get. (Use "forgot your password" if you haven't logged in or can't remember your details).

2. Unsubscribe to all: If you are no longer work in the sport and physical activity sector, or simply do not want to receive any newsletters – [unsubscribe to all mails](https://www.northyorkshiresport.co.uk/user/account/email_preferences) or click the "unsubscribe" link on this or any further email you get. This won't affect orders and current work with your organisation.

3. Complete removal: You can delete your account here. If you wish to exercise your "right to be forgotten" and have all your contact records deleted from our system email info@northyorkshiresport.co.uk

**About your data and privacy:**

We do not pass personal information on to any third parties or other organisations, and you can unsubscribe at any time. **Read more here about our Privacy Policy**

Useful website:

* [**ICO Guide to the GDPR**](https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/) – The UK's independent authority set up to uphold information rights in the public interest, promoting openness by public bodies and data privacy for individuals.
* Sport and Recreation Alliance have been commissioned by Sport England to lead a project to help the sector meet the legislative requirements of the General Data Protection Regulation (GDPR). [**Check out their templates**](https://www.sportandrecreation.org.uk/pages/gdpr)